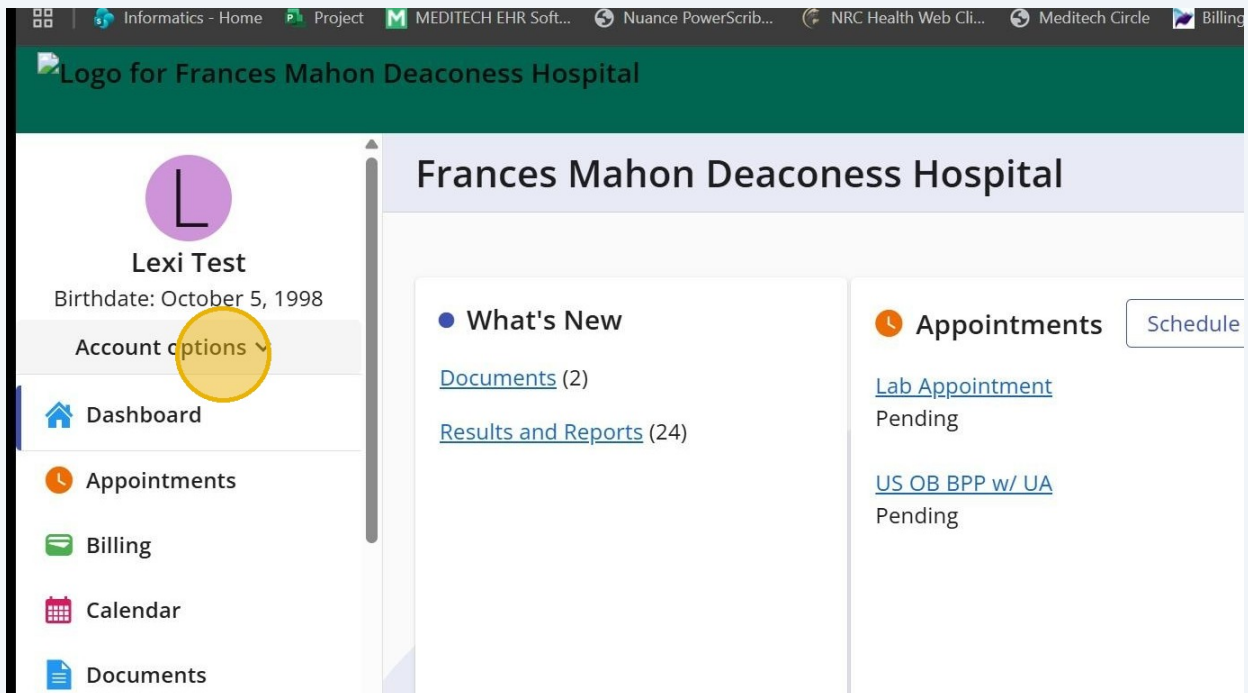


Remove Shared Access

Shared access is different than proxy, if you have granted proxy for someone and would like it removed please visit fmdh.org and fill out the proxy revocation form. Shared access is done by you through the portal. Here we will remove shared access that you no longer want.

1 Click "Account options"



2 Click "View/Update profile for Lexi Test"

Frances Mahon Deaconess Hospital

Lexi Test
Birthdate: October 5, 1998

Account options ^

Switch person

- Darc Test
- USCDI Test
- USCDI3 Test

[View/Update profile for Lexi Test](#)

What's New

- [Documents](#) (2)
- [Results and Reports](#) (24)

Appointments [Schedule](#)

- [Lab Appointment](#)
Pending
- [US OB BPP w/ UA](#)
Pending

3 Click "Shared Access"

Profile

Patient Information Contacts **Shared Access**

Shared Access

Shared Access displays all users that have access to this patient's portal.

To allow someone to access MyHealth information for Lexi Test, select the Create Invitation link to create an invitation. This will give the opportunity to choose which areas of the portal this person will have access to before they are added.

[View activity](#) [View activity](#)

Shared access users for Lexi Test

Access status	Last accessed	Access status
Active	Dec 01, 2025 1:04 PM	Active

4 Find the person you are removing, and click edit:

Shared access users for Lexi Test

Lexi Test
Birthdate: October 5, 1998
Account options ▾

- Dashboard
- Appointments
- Billing
- Calendar
- Documents
- Health Record

MEDITECH SUPPORT

Access status	Active	Last accessed	Dec 01, 2025 1:04 PM
Email address	crutherford@meditech.com		
Access level	Billing, Billing details, Clinical data (view access level details), Current stay, Family history, Non-clinical/social appointments, Profile, Surgical status		

Lexi Test

Access status	Active
Email address	alexis.nixdorf@
Access level	Billing, Billing d view access lev medical record appointments,

[Edit](#)

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5 Click "Remove shared access"

Lexi Test
Birthdate: October 5, 1998
Account options ▾

- Dashboard
- Appointments
- Billing
- Calendar
- Documents
- Health Record

Visit history

- Family history
- Current stay
- Download medical records
- Non-clinical/social appointments
- Profile
- Surgical status

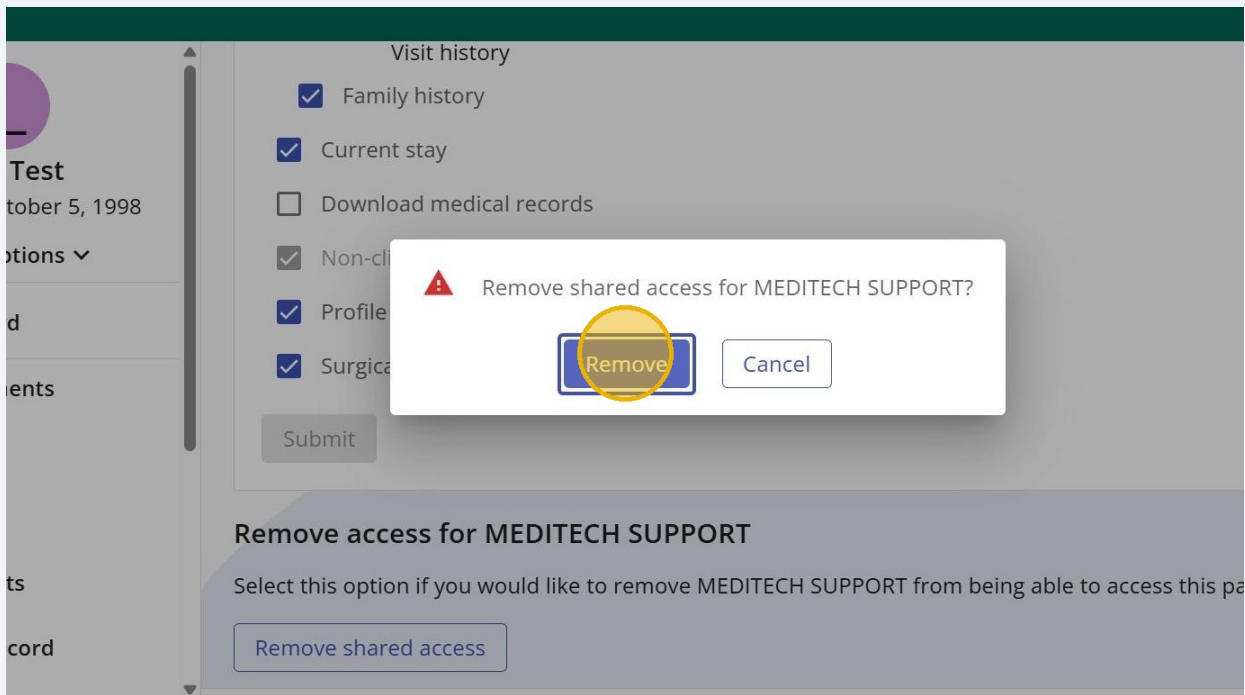
[Submit](#)

Remove access for MEDITECH SUPPORT

Select this option if you would like to remove MEDITECH SUPPORT from being able to

[Remove shared access](#)

6 Click "Remove"



7 Click "Close"

